

"ALF ADMINISTRATOR PREPARATORY WORKSHOP"

Offered in partnership by the
Virginia Assisted Living Association and Vantage Advisory Group



Virginia's unified voice for assisted living.



Monday, September 20, 2010 - Tuesday, September 21, 2010

Wyndham Virginia Crossings Hotel & Conference Center

1000 Virginia Center Parkway, Glen Allen, VA 23059 ~ Reservations: 877-999-3223

Up to 12 CEUs Will Be Offered for this training

9:30 AM - 4:30 PM each day

- Are you currently preparing to take the NAB RCAL exam to become a Licensed Assisted Living Facility Administrator?
- Are you a newly Licensed Assisted Living Facility Administrator needing additional administrator training and resources?

Along with the professional instruction provided in this two day workshop, participants will receive three training workbooks entitled, "The Management Library for Executive Directors - Managing Your Assisted Living Residence." These materials, a \$355 value, are the same used by NAB to develop the ALF Administrator Licensure exam! Some of the topics to be covered are listed below:

- Residents' Rights
- Resident Programs and Care
- Safety
- Sales and Marketing
- Finance and Accounting
- Alzheimer's Disease and Related Dementia
- HR Basics, Recruitment, Hiring, Retention, & Training
- Environmental and Physical Plant
- Activities and Recreation
- Dining and Nutrition Services
- State, Local, and Other Accountability and Oversight
- Community and Family Relationships
- Community Investments



ABOUT THE LEAD INSTRUCTOR: Dianne Doumas has 25+ years experience in the senior living field. Her expertise includes field operations management, program development, and training and leadership development. She has extensive experience managing multidisciplinary teams of senior care providers, health care professionals, and ancillary service providers including home health, physical therapy and hospice. Ms. Doumas is a veteran of day-to-day facility operations in independent, assisted, and dementia care services, including sales and marketing, facilities management and resident care, dining services, nursing/wellness, activities and volunteer programs. Ms. Doumas is a licensed Assisted Living Administrator in the Commonwealth of Virginia, earned her Bachelor of Science in Gerontology, and Master of Science in Organization Development / Knowledge Management.

*"The Virginia Assisted Living Association is a **Certified Sponsor** of professional continuing education with the National Association of Boards of Examiners of Long Term Care Administrators (NAB) and has approved this program for the number of clock hours listed under*

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REGISTRATION INFORMATION:

_____ **\$450 VALA Member**

_____ **\$550 Non-VALA Member**

Registrant Name: _____

Facility Name: _____

Position: _____

Mailing Address: _____

Phone: _____ Fax: _____

E-mail: _____

If paying by credit card, only Visa, MasterCard, and Discover are accepted.

CC #: _____ EXP DATE: _____ BILLING ZIP CODE: _____

AUTHORIZED SIGNATURE: _____ SECURITY CODE: _____

*Please call (804) 332-2111 for additional information. Return your completed application to:
VALA, PO Box 6266, Richmond, VA 23230.
Registrations being paid by credit card may be faxed to (804) 632-8411 [must dial area code].*